**Minutes of the Northeast Oklahoma ASTD Board Meeting**

Tuesday, March 26, 2013

**Present**:

Sam Dutro, President

Teri Aulph, President Elect

Chris Woodard, Past President

Launa Marcom, Vice President of Accommodations

Shane Norrid, Vice President of Special Program

Susan McMurray, Secretary,

Vera Pell, Advisory Director - Social Media and Communications

Hannah Staub, Advisory Director - Special Interest Groups

**Absent**:

Tracey Warland-Panhofer, Treasurer

Walt Hansmann, Marketing/Communications

Jim Rhea- Vice President of Awards

Steve Laswell, Vice President of Programs

Skip Eller, Membership

Sam called meeting at 5:32

Sam confirmed that 8 out of of 12 board members were present to make a quorum.

Sam asked if everyone had a chance to look over February’s minutes and if anyone had any corrections. No one did. Teri motioned to approve the minutes. Vera 2nd . No Discussion. All in favor. Motion carried.

**Vacancy in VP of Programming**:

In regards to the vacancy in the VP of Programming position, Steve Laswell and Larry Straining have expressed interest. Jill Nickerson is assisting in programming. but has not expressed interest. Teri suggested Steve because he has been a great friend to the chapter and has already found speakers for our chapter. Hannah agreed. Susan approved Steve too. Chris agreed Steve has a broad knowledge base and is a perfect candidate. Vera agreed based on the fact that he has already done a great job with filling in, and has shown great professionalism. Vera thinks he would be a strong asset. Sam agrees that Steve is excited about the position and the sustainability of this position and taking the chapter to the next level, Sam fels Steve will move the chapter in a positive direction and he therefore endorses Steve. Teri made motion to vote. Susan 2nd. No further discussion. All board members in favor. Motion carried. Sam asked Vera to put this announcement in the next blast. Steve will be put forth for election in the May program.

**Programs:**

**June**:

Cari Baker has expressed interest in June program. Topics to speak on: Best hiring practices. employee performance, work life balance, retention strategies, great bosses, attributes employers are looking for, and power of perception. Cari is the owner of Part-Time Pros. Teri and Jill concur that she is a good speaker. Sam will send topics by email and ask us to vote for a topic or two. Steve and Jill will decide on final topic in the next couple of weeks.

**July**:

Sam suggested a panel discussion format. In terms of topic ideas, Sam suggested that as work performance improvement specialists, in order to help our organizations be more efficient, we need topics that will help our members to be more efficient. Vera suggested based on previous surveys, the topic of new technologies being used in the classroom. Sam suggested a hybrid. Each expert could talk for 3 to 4 minutes and then moderate a QA time. Hannah suggested virtual training. Sam asked board members to give him any further ideas in the next couple of weeks. Teri suggested July for the breakfast meeting and to break up the monotony of summer.

**August**:

Sam proposed Bob Schooley. All agreed he is an excellent speaker. Sam will reach out to Bob.

**State Conference**:

Sam said we need to form a committee to begin to plan the state conference which will be held ib Tulsa this year. Chris suggested we get with OKC and see if they want to do a joint concept. We are still in need a key note speaker. Sam will reach out to OKC and discuss. Susan, Teri and Hannah and Shane expressed interest in being on the committee. Te state conference usually falls under Special Programs . Susan will see if she can find some student interns. Teri suggested Tom Zigler as the keynote.

**By-laws**:

Sam asked Vera for update. Vera stated that the committee has not met recently. They will be meeting soon to hash out final details.

**Bank-accounts:**

Sam reported that the bank account change-over has occurred. Teri, Tracey and Sam are officially in charge of handling the money.

**Monthly Luncheons:**

Vera is looking to do a blast and inquired who will be the point person for the rsvp. Hannah said she can be the point person and plans to do all the Wednesday luncheons downtown. Vera reported that the luncheon on March 26th at Los Cabos in Broken Arrow went very well. Sam appealed to all board members to plan on attending as many luncheons that they can attend and be sure to promote the monthly meetings at the luncheons.

Sam asked if there was any new business. No new business.

Vera motioned to adjourn the meeting. Susan 2nd. All were in favor.

Sam adjourned the meeting at 6:12 p.m.